



**BLACK BUTTE RANCH SERVICE DISTRICT
BOARD MEETING**

Thursday March 19, 2026 / 9:00a.m.
Meeting Location North Sisters Conference Room – Administration Bldg.
This meeting is open to the Public except as noted.

Members: Susan Waddell (C), Jay Hamachek (VC), Caryl Gibson, Jeff Swan, Craig Miller, David Bresinski, Rosemary Norton
BBRPD: Chief Todd Rich, Lt. Andrew Roberts, Admin Manager Bryan Harrison

AGENDA

- I. CALL TO ORDER – Waddell**
- II. Approval of Meeting Minutes**
 - a. Approval of February 19, 2026 Meeting Minutes
- III. PUBLIC COMMENT**
- IV. FINANCIAL REPORTS – Hamachek**
 - a. Review and approval of February Financials
 - b. Audit Update – Waddell
- V. COMMITTEE REPORTS**
 - a. None
- VI. CHAIR’S REPORT – Waddell**
 - a. None
- VII. CHIEF’S REPORT – Rich**
 - a. Personnel
 - b. Activity Report
 - c. Equipment
 - d. Training
 - e. Old Business
 - i. Citation Review Board
 - ii. Lease
 - f. New Business
 - i. Budget
- VIII. ADMINISTRATIVE REPORT – Harrison**
 - a. Board Website
 - b. Board Training Materials



IX. EXECUTIVE SESSION (If Needed)

- a. Executive Session under ORS 192.660(2f)

To consider information or records that are exempt by law from public inspection.

At the end of the Executive Session, the Board will reconvene in open session.

X. OLD BUSINESS

- a. None

XI. NEW BUSINESS

- a. Spending Approvals:
 - i. Jim Band Investigations and Consulting, LLC

XII. BBRSD MANAGING BOARD CALENDAR

- a. 2026 Calendar
 - i. FY 2026-27 Budget Draft
 - ii. ~~Employee Handbook~~
 - iii. Board Member Policies and Procedures

NEXT MEETING DATE – Thursday, April 16, 2026, at 9:00a.m.